



## 30<sup>th</sup> Annual Ruskin Seafood Festival

November 3 & 4, 2018

### 2018 Vendor Application

Early Bird Deadline - \$40.00 discount per booth

if received by June 30, 2018

Application Deadline: October 1, 2018

#### Festival Hours:

##### SETUP

Friday Vendor Move-in/ Set up 10:00 a.m – 6:00 p.m.  
 Saturday Festival Open: 10:00 am – 7:00 pm – All vehicles must be off fest grounds by 9:00 a.m.  
 Sunday Festival Open: 10:00 am – 5:00 pm – Vehicles are allowed on fest grounds at 5:30 p.m.

#### Vendor Contact Information:

Booth Name (Give name that you would like to have listed in advertising):

\_\_\_\_\_

Name of Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### Vendor Space Requested

#### Number Requested

#### Total Booth Rent

\_\_\_\_\_ # 12'x12' Hand-Crafted Arts/Crafts Booth @ \$250.00 (Chamber Members rate) \_\_\_\_\_

\_\_\_\_\_ # 12'x12' Hand-Crafted Arts/Crafts Booth @ \$300.00 (Non Chamber Members) \_\_\_\_\_

\*Only arts/crafts made by the artist only will be considered hand-made. Festival reserves the right to determine if a product is hand-made or commercial. If both a handmade and a commercially produced product are sold within one booth, the vendor must apply as a commercial vendor.

\_\_\_\_\_ # 12'x12' Commercial Booth @ \$250.00 (Chamber Members rate) \_\_\_\_\_

\_\_\_\_\_ #12'x12' Commercial Booth @ \$300.00 (Non Chamber Members) \_\_\_\_\_

\_\_\_\_\_ #12'x12' Non profit Booth @ \$75.00 (Chamber Members rate) \_\_\_\_\_

\_\_\_\_\_ #12'x12' Non profit Booth @ \$100.00 (Non Chamber Members) \_\_\_\_\_

Trailers, trucks, vans, buses, etc. must not exceed a length of 12' including the tongue. A second booth is required if the length of the vehicle including the tongue exceeds 12' in length.

Have you been a vendor at the Seafood Festival: Yes \_\_\_ No \_\_\_ If this is your first year, we will require photo of your booth and product to be submitted with your application. If returning vendor, only include photos of NEW product or setup, if any.

If you are SELLING any items in your booth, there is an additional \$25 fee added to your booth fee, per Hillsborough County Parks & Recreation.

Will you be selling anything in your booth? Yes \_\_\_ No \_\_\_



***Upon approval, your name will be added to a list of vendors granted access to the park for up to three days (Friday, Saturday and Sunday) with no \$2 entry fee. Hillsborough County Parks has a \$2 entry fee, per vehicle, per day to E.G. Simmons Park. We will be paying for one vehicle, per approved vendor – for those three days. Any additional vehicles will need to pay the \$2 fee.***

The Vendor Committee will visit all booths and retain the right to have removed misrepresented items and items that were not included on your application.

Total paid for Booth Space + \_\_\_\_\_  
Total paid for “selling items” (\$25 fee applies) + \_\_\_\_\_  
Early Bird Discount ( \$40 OFF)- before June 30 - \_\_\_\_\_  
**Total payment** = \_\_\_\_\_

**MAKE CHECKS PAYABLE TO SOUTHSORE CHAMBER OF COMMERCE**

Please include separate check for a REFUNDABLE booth deposit. This check will be returned to you, on Sunday at 5pm, if all policies and regulations are followed.

\$50.00 deposit check included \_\_\_\_\_

**We now accept Major Credit Cards:** Credit Card Type -- Circle One: Visa MasterCard American Express Discover

Credit Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

ID number on back of card (last 3 digits) \_\_\_\_\_

Billing Address on card: \_\_\_\_\_

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

---

Applications will be considered if the following information is received:

Fully completed application with payment for booth rental, “selling fee” (if applicable) and deposit is received.

Photographs of set up and product are included, if first year at our event OR if any new product/set up.

**Selection Process:**

Applications will be judged by the vendor committee and payments will not be processed until acceptance is granted.

Vendor will receive notification via email. Unapproved vendors will receive their original payment via mail.

**Security:** Vendors may leave product in their tent overnight. We will provide overnight security on Friday and Saturday night from the Hillsborough County Sheriff’s Office.

**Festival Policies & Regulations**

All vendors may start "moving in" on Friday from 10am till 6pm OR be set up by 9:00 am on Saturday morning. NO EXCEPTIONS! All vehicles must be off the grounds by 9:00am on Saturday. This will be strictly enforced by Hillsborough County Sheriff's Office.

- 1) Vendors are encouraged to bring hand carts to transport additional product to their booth during the weekend.
- 2) No booth shall exceed the length requested and approved by the Festival. Vendors are not allowed to set anything up in front, behind, or beside the allocated space. Vendors cannot solicit sales outside their booth space. At no time will the vendor be allowed to impede the flow of traffic.
- 3) Booths may not be moved without permission from the Festival Vendor Committee.
- 4) Vendors are required to have their booths open and manned from 10am both days until 5pm on Saturday and 5pm on Sunday.
- 5) Vendors must bring their own tables, tents/tarps, chairs, and any other items needed including materials to protect your product from inclement weather.
- 6) Vendors are responsible for collecting and reporting their own taxes.
- 7) In the event of inclement weather, you will not be allowed to remove your booth until an official decision is made to close the Festival by the Executive Director and the Board of Directors' Chairperson.
- 8) Only two (2) vendor vehicle passes will be given per exhibitor – NO Exceptions

- No food, bottled water, or other drinks may be sold or handed out for free at booths.
- No sound amplification may be used at booths.
- Vendors cannot sublet, assign, donate or trade their space.
- The Ruskin Seafood Festival, SouthShore Chamber of Commerce, it's Board, employees, and volunteers and sponsors will not be held responsible for loss or damage before, during, or after the Festival.

**REFUNDS: FORCE MAJEURE: Vendor acknowledges and agrees the Ruskin Seafood Festival shall not be obliged to issue refunds under any circumstances on vendor space rental. The Ruskin Seafood Festival and SouthShore Chamber of Commerce is not liable or responsible for delays, cancellation, or postponements of the Festival or events within the Festival due to inclement weather, war, government action, strikes or other matters beyond its control.**

**Vendors not following these guidelines will forfeit their deposit and may be closed immediately with no refund and no admission to future Seafood Festivals!**

**MAIL COMPLETED APPLICATION TO: SOUTHSORE CHAMBER OF COMMERCE, 906 US Hwy 41 N Ruskin, FL 33570**

**By signing this application, you are confirming that you have read and fully understand and agree to the terms within the vendor application, will abide by the rules or risk being removed from the Festival grounds, and that you have appropriate insurance.**

Name	Signature	Date
------	-----------	------

**\*\*CHAMBER USE ONLY\*\***

**VENDOR COMMITTEE:**

Initial	Date
_____ Accepted	_____
_____ Rejected	_____
_____ Acceptance emailed	_____